



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 6b

**ACTION ITEM**

**Date of Meeting** August 15, 2017

**DATE:** June 30, 2017  
**TO:** Dave Soike, Interim Executive Director  
**FROM:** Mike Merritt, Commission Chief of Staff  
Paul J. White, Commission Clerk  
**SUBJECT:** Ratification of Commission Officers for 2017

**ACTION REQUESTED**

Request Commission ratification of the following Commission Officers for 2017, effective immediately with the duties as described in adopted Resolution No. 3733, including the obligation of the Vice President to serve as President in 2018: Tom Albro, President; Courtney Gregoire, Vice President; Stephanie Bowman, Secretary; Fred Felleman, Assistant Secretary; and John Creighton, Commissioner at Large.

**EXECUTIVE SUMMARY**

Resolution No. 3733 amended the official regular meeting schedule of the Port Commission and revised the definition of the Commission Vice President to include the obligation to serve as President in the following calendar year after being elected Vice President. Because of the significant change in responsibilities, the resolution called for ratification of a slate of officers prior to becoming effective. This action completes that requirement and fully implements the new duties described in the resolution.

**DETAILS**

The officers proposed for ratification are the same officers elected in January for 2017. They include the following:

President:	Tom Albro
Vice President:	Courtney Gregoire
Secretary:	Stephanie Bowman
Assistant Secretary:	Fred Felleman
Commissioner at Large:	John Creighton

With ratification of this slate of officers, Courtney Gregoire would have the duty to serve as Audit Committee Chair, a role she currently fills, and she would be elected President of the Commission for 2018. At its first meeting in January, the Commission again will elect a Vice President, Secretary, and Assistant Secretary for 2018.

Meeting Date: August 15, 2017

**ATTACHMENTS TO THIS REQUEST**

None

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

July 11, 2017 – The Commission adopted Resolution No. 3733 on Second Reading and Final Passage. The resolution provided for the Commission Vice President to become President in the following calendar year.

May 23, 2017 – The Commission approved First Reading of Resolution No. 3733, providing for the Commission Vice President to become President in the following calendar year.

January 17, 2017 – The Commission elected officers for 2017.